**D2L V10 Day 3 Training (2 hours)**

1. Login Website: <https://learn.ouhsc.edu>
2. Help Resources:
   * Email: [web-courses@ouhsc.edu](mailto:web-courses@ouhsc.edu)
   * Online Tutorials: My Courses, click on Student and look for Instructor D2L Training Site (Content contains lots of helpful information!)
   * College staff support
   * Academic Technology Website: <http://www.ouhsc.edu/at>
   * (Optional) D2L Community Website: <https://community/desire2learn.com> (click on Enrollment in top right corner to register)
3. **New Quiz:** type in a name and save
4. **Question Library:**
   * Add a Section folder (yellow) – stores pools of questions
   * Add a couple of questions
     1. Note: Image Information and Text Information options
5. **Quiz Tabs:**
   * Layout/Questions Tab
     + Add/Edit Questions button: build quiz questions
       - Create Random Section folder (purple) – random questions
     + Import questions from Question Library
     + Add pages (auto saves for students)
   * Properties Tab
     + Automatic Grade: recommended
     + Grade item and Auto Export to Grades (optional): connect quiz scores to a Grades column
     + Disable right-click and pager access
   * Restrictions Tab
     + Availability: literally makes the “Start Quiz” link available to students
     + Security Options (optional): Respondus LockDown Browser
     + Timing: controls how long the student has to take the quiz
   * Attempts
     + Set-up appropriate options
     + Defaults (used most often): single attempt, practice or mastery of information
   * Submission Views
     + Control feedback to students after submitting answers
     + Default View options (see immediate with Submit button)
     + Add Additional Views (set to view at a later date for reviews)
   * Reports Setup (*0ptional*)
     + Preset some reports to be viewed (similar to Stats info)
   * Quiz Dropdown Menu
     + Preview: review the quiz as a student
     + Grade and Statistics: review student quiz answers and quiz stats